

ROLL CALL ORDER FOR MEETING OF
February 19, 2024

Farber, Roussell, Resnick, Sprank, Cavanagh, Wethal, Jones

Viewing and Participation Options

The public has the option to view and participate in the meeting in City Council Chambers or virtually. The meeting will be aired live on CityChannel Dubuque (Mediacom cable channels 8 and 117.2), streamed live and archived on the City's website at www.cityofdubuque.org/media, and streamed live on the City's Facebook page at www.facebook.com/cityofdubuque.

The public can provide in-person, audio, and written input during sections of the agenda where public input is accepted. For in-person input, please reference the instructions on speaking within the **Consent Items, Public Hearing, and Public Input** sections.

Virtual input options during the live meeting include:

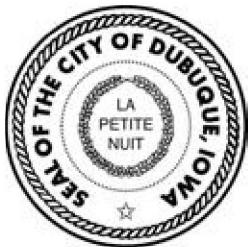
- Log into GoToMeeting using the login links, phone numbers and access code below. This option includes audio input and written "chat" input. If you are participating via computer, indicate which item you would like to speak to in the Chat function, or note you would like to speak during the appropriate section. If you are participating via phone, indicate which item you would like to speak to during the appropriate section. All comments, whether audio or written, must be accompanied by a name and address.

Please join the meeting from your computer, tablet or smartphone.

- www.CityOfDubuque.org/VirtualMeeting
- You can also dial in using your phone.
- United States (Toll Free): [1 877 568 4106](tel:18775684106)
United States: [+1 \(571\) 317-3129](tel:+15713173129)
Access Code: 337-661-181

Additionally, written public input can be accepted prior to or during the meeting by:

- Contacting the City Council directly from the City's webpage at www.cityofdubuque.org/councilcontacts
- Through the City Clerk's Office email at ctyclerk@cityofdubuque.org



CITY OF DUBUQUE, IOWA

CITY COUNCIL MEETING

**Historic Federal Building: 350 W. 6th Street -
Second-Floor Council Chambers.**

Virtual participation options are also available. Please
see the information above for options.

February 19, 2024

Council meetings are video streamed live and archived at www.cityofdubuque.org/media and on Dubuque's CityChannel on the Mediacom cable system at cable channel 8 and digital 117.2

WORK SESSION

1. 5:30 PM - Officer Involved Shooting Procedures

Assistant Police Chief Joe Messerich will present on the Dubuque Police Department's policy and procedures when a police officer is involved in an officer involved shooting or use of force incident causing death.

REGULAR SESSION

6:30 PM

PLEDGE OF ALLEGIANCE

PROCLAMATION(S)

1. **National Eating Disorder Awareness Week (February 26 - March 1, 2024)**
On behalf of NAMI Dubuque.
2. **Dubuque's Read Across America Day (March 2, 2024)**
On behalf of St. Mark Youth Enrichment.

CONSENT ITEMS

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item. If you would like to discuss one of the Consent Items, please go to the microphone and be recognized by the Mayor and state the item you would like removed from the Consent Agenda for separate discussion and consideration.

1. Minutes and Reports Submitted

City Council Proceedings of February 5 and February 12, 2024; Community Development Advisory Commission Minutes of January 17, 2024; Library Board of Trustees Updates of December 21, 2023 and January 25, 2024; Zoning Advisory Commission Minutes of February 7, 2024; Proof of Publication for City Council Proceedings of January 16, 2024.

Suggested Disposition: Receive and File

2. Notice of Claims and Suits

Kami Adolf for vehicle damage; April Colehour for personal injury; Douglas Harkey for property damage; Nick May for property damage; Natalie Oltmanns for vehicle damage.

Suggested Disposition: Receive and File; Refer to City Attorney

3. Disposition of Claims

City Attorney advising that the following claims have been referred to Public Entity Risk Services of Iowa, the agent for the Iowa Communities Assurance Pool: Kami Adolf for vehicle damage; April Colehour for personal injury; Douglas Harkey for property damage; Nick May for property damage; Natalie Oltmanns for vehicle damage.

Suggested Disposition: Receive and File; Concur

4. Approval of City Expenditures

City Manager recommending City Council approval for payment of City expenditures.

RESOLUTION Authorizing the Chief Financial Officer/City Treasurer to make certain payments of bills that must be paid and approved for payment in accordance with City procedures

Suggested Disposition: Receive and File; Adopt Resolution(s)

5. Fiscal Year 2024 Main Street Iowa Program Agreement

City Manager recommending City Council approval of the Program Agreement among Dubuque Main Street Ltd., the City of Dubuque, and the Iowa Economic Development Authority.

RESOLUTION Approving an Agreement by and among the Iowa Economic Development Authority, Dubuque Main Street, Ltd. and the City of Dubuque providing for the Dubuque Main Street Program in the City of Dubuque

Suggested Disposition: Receive and File; Adopt Resolution(s)

6. Correspondence to Iowa Utilities Board on Alliant Energy's Proposed Electric Rate Increase

City Manager recommending City Council approval to send the attached letter to the Iowa Utilities Board on Alliant Energy's Proposed Electric Rate Increase.

Suggested Disposition: Receive and File; Approve

7. Calendar Year 2023 Urban Revitalization Program Applications

City Manager recommending City Council adopt a resolution related to the 2023 Calendar Year applications for residential property tax abatement.

RESOLUTION Approving property tax abatement applications submitted by property owners in urban revitalization areas and authorizing the transmittal of the approved applications to the City Tax Assessor

Suggested Disposition: Receive and File; Adopt Resolution(s)

8. 3000 Jackson, Dubuque Brewing and Malting Building Update

City Manager submitting a status update on the Dubuque Brewing and Malting project at 3000 Jackson Street.

Suggested Disposition: Receive and File

9. Communications Specialist Position

City Manager recommending City Council approval to switch the part-time (0.75 FTE) Communications Specialist position in the Public Information Office to a full-time position and make the currently full-time Communications Assistant position in the Public Information Office a part-time (0.75 FTE) position.

Suggested Disposition: Receive and File; Approve

10. March/April 2024 City News Newsletter

City Manager providing a copy of the March/April 2024 City News Newsletter that will be distributed with City utility bills from February 14 through March 6, 2024.

*Note: The Fiscal Year 2025 Budget Public Meetings Schedule has changed since publication of the newsletter. The current schedule can be viewed at: <https://www.cityofdubuque.org/3161/Fiscal-Year-2025-Budget>

Suggested Disposition: Receive and File

11. Approve Professional Consultant Services Supplemental Agreement No.1 Smart Traffic Routing with Efficient & Effective Traffic System (STREETS) Iowa DOT Project No. EDP-2100 (699)-7Y-31

City Manager recommending City Council authorize the City Manager to execute the Consultant Professional Services - Supplemental Agreement No. 1 with Parsons Transportation Group, Inc. (Parsons), which approves revisions to the original contract agreement scope of services, and replacing subconsultant, Transmart/EJM, with Alrek Business Solutions Inc. as part of Parsons team to design and implement the Smart Traffic Routing with Efficient and Effective Traffic System (STREETS) project and subject to the concurrence of the Iowa Department of Transportation.

RESOLUTION Approving Consultant Professional Services - Supplemental Agreement No. 1 between the City of Dubuque and Parsons Transportation Group, Inc. for the Smart Traffic Routing with Efficient and Effective Traffic System (STREETS) Project

Suggested Disposition: Receive and File; Adopt Resolution(s)

12. Catfish Creek Watershed Management Authority City Staff Appointment to the Board of Directors

City Manager recommending City Council authorize the City Manager to appoint the City staff representative on the Catfish Creek Watershed Management Authority Board of Directors.

RESOLUTION Authorizing the City Manager to appoint City Staff Representatives to the Catfish Creek Watershed Management Authority Board of Directors

Suggested Disposition: Receive and File; Adopt Resolution(s)

13. Request to Eliminate Assistant Public Works Director, Hire an Additional Field Operations Supervisor, and adjust the Part-time Administrative Assistant to Full-time

City Manager recommending City Council approval to eliminate the Assistant Public Works Director position, hire an additional Public Works Field Operations Supervisor, and change the part-time Administrative Assistant to a full-time Administrative Assistant.

Suggested Disposition: Receive and File; Approve

14. Historic Preservation Commission (HPC) Annual Workplan revision for Calendar Year 2024

City Manager recommending City Council approval of the Historic Preservation Commission revised Calendar Year 2024 Annual Workplan.

Suggested Disposition: Receive and File; Approve

15. Approval of Retail Alcohol Licenses

City Manager recommending City Council approval of retail alcohol licenses as submitted.

RESOLUTION Approving applications for retail alcohol licenses, as required by City of Dubuque Code of Ordinances Title 4 Business and License Regulations, Chapter 2 Liquor Control, Article B Liquor, Beer and Wine Licenses and Permits

Suggested Disposition: Receive and File; Adopt Resolution(s)

BOARDS/COMMISSIONS

1. Boards and Commission Appointments

Appointments to the following commissions to be made at this meeting

Community Development Advisory Commission

One, 3-Year Term through February 15, 2027 (Expiring Low/Moderate Income Representative term of Hammel Jr.)

Applicant:

- Gerald Hammel Jr., 1225 1/2 Rhomberg Ave. - Qualifies as Low/Moderate Income Representative

Transit Advisory Board

One, 3-Year Term through July 30, 2026 (Vacant term of Daughters)

Applicant:

- Dora Serna, 2160 Marion Street

PUBLIC HEARINGS

Residents are invited to address the City Council regarding the following agenda items.

Please come to the podium and state your name and address when the item you wish to speak to is being considered.

1. Request to Rezone 1646 Asbury Road

Proof of publication on notice of public hearing to consider a request from Dusty Rogers to rezone property located at 1646 Asbury Road from C-2 Neighborhood Shopping Center to C-3 General Commercial, and Zoning Advisory Commission recommending approval.

ORDINANCE Amending Title 16 of the City of Dubuque Code of Ordinances, Unified Development Code, by reclassifying hereinafter described property located at 1646 Asbury Road from C-2 Neighborhood Shopping Center District to C-3 General Commercial District

Suggested Disposition: Receive and File; Motion B; Motion A

2. Request to Rezone Property on Airborne Road

Proof of publication on notice of public hearing to consider a request from Kenneth Miller, Dubuque Metropolitan Area Solid Waste Agency, to rezone property on Airborne Road, PIN 1506200016, from AG Agriculture to HI Heavy Industrial, and Zoning Advisory Commission recommending approval.

ORDINANCE Amending Title 16 of the City of Dubuque Code of Ordinances, Unified Development Code, by reclassifying hereinafter described property located at Airborne Road (PIN 1506200016) from AG Agriculture to HI Heavy Industrial

Suggested Disposition: Receive and File; Motion B; Motion A

3. Resolution of Adoption for the Amendment of the Dubuque Industrial Center Economic Development District Urban Renewal Plan, Version 2024.1

Proof of publication on notice of public hearing to consider City Council adopt the attached Resolution of Adoption for the Amended and Restated Urban Renewal Plan for Dubuque Industrial Center Economic Development District Version 2024.1, and City Manager recommending approval.

RESOLUTION Approving the Amended and Restated Urban Renewal Plan, Version 2024.1, for the Dubuque Industrial Center Economic Development District

Suggested Disposition: Receive and File; Adopt Resolution(s)

4. Resolution of Adoption for the Amendment of the Dubuque Industrial Center Economic Development District Urban Renewal Plan, Version 2024.2

Proof of publication on notice of public hearing to consider City Council adopt the attached Resolution of Adoption for the Amended and Restated Urban Renewal Plan for Dubuque Industrial Center Economic Development District Version 2024.2, and City Manager recommending approval.

RESOLUTION Approving the Amended and Restated Urban Renewal Plan, Version 2024.2, for the Dubuque Industrial Center Economic Development District

Suggested Disposition: Receive and File; Adopt Resolution(s)

5. Public Hearing & Approval of Amended Urban Revitalization Plans

Proof of publication on notice of public hearing to consider City Council approve the amended Urban Revitalization Plans for the following districts: Alta Vista, Bies Drive, Plaza Drive, Radford Road, and Dubuque, and City Manager recommending approval.

RESOLUTION Approving the adoption of an Amended Urban Revitalization Plan for the Radford Road Urban Revitalization Area

RESOLUTION Approving the adoption of an Amended Urban Revitalization Plan for the Alta Vista Urban Revitalization Area

RESOLUTION Approving the adoption of an Amended Urban Revitalization Plan for the Dubuque Urban Revitalization Area

RESOLUTION Approving the adoption of an Amended Urban Revitalization Plan for the Bies Drive Urban Revitalization Area

RESOLUTION Approving the adoption of an Amended Urban Revitalization Plan for the Plaza Drive Urban Revitalization Area

Suggested Disposition: Receive and File; Adopt Resolution(s)

PUBLIC INPUT

At this time, anyone in the Council Chambers may address the City Council on the Action Items on the agenda or on matters under the control of the City Council. Residents are asked to approach the podium and state their name and address before proceeding with their comments. Individual remarks are limited to five minutes, and the overall Public Input period is limited to 30 minutes. Under the Iowa Open Meetings Law, the City Council can take no formal action on comments given during Public Input which do not relate to Action Items on the Agenda.

ACTION ITEMS

These are items where discussion is held by the City Council - public comments are not allowed except as authorized by the Mayor.

1. National Mississippi River Museum & Aquarium 20th Anniversary Update

National Mississippi River Museum & Aquarium President and CEO Kurt Strand will make a presentation regarding the museum's 20th anniversary.

Suggested Disposition:

Receive and File; Presentation

2. Approval of English Ridge Park Concept Plan

City Manager recommending City Council approval of the English Ridge Park concept plan.

Suggested Disposition: Receive and File; Approve

3. RAISE Infrastructure Implementation Grant: Building Bridges to Employment and Equity (B2E2) Project - Approve Grant Application Submission

City Manager recommending City Council adopt the attached resolution authorizing the filing of the application with the USDOT for a RAISE Infrastructure Implementation Grant to assist with funding for proposed improvements to construct specific elements of the Building Bridges to Employment and Equity (B2E2) Project.

RESOLUTION Resolution authorizing the filing of a grant application with the U.S. Department of Transportation (USDOT) for a RAISE Infrastructure Implementation Grant to assist with funding for proposed improvements to construct specific elements of the Building Bridges to Employment and Equity (B2E2) Project

Suggested Disposition: Receive and File; Adopt Resolution(s)

4. Smart Parking & Mobility Management Plan: Parking Access Revenue Control System Request to Distribute RFP and Create an RFP Review Committee - CIP 360-2936

City Manager recommending City Council approval to distribute a Request for Proposals (RFP) for services related to installation of a Parking Access Revenue Controls System (PARCS) at six parking ramps and the Port of Dubuque Parking Lot adjacent to the former McGraw-Hill building.

Suggested Disposition: Receive and File; Approve

5. Approval of Economic Development Assistance Contract 23-HQJP-011 by and Among McCoy Group, Inc., City of Dubuque, and Iowa Economic Development Authority

City Manager recommending City Council adopt the attached resolution, approving Economic Development Assistance Contract 23-HQJP-011 by and among McCoy Group, Inc., the City of Dubuque, and the Iowa Economic Development Authority (IEDA) for the proposed investment of approximately \$33 million for the expansion of its operations in Dubuque.

RESOLUTION Authorizing the execution of an Economic Development Assistance Contract by and among McCoy Group, Inc., the City of Dubuque, Iowa, and the Iowa Economic Development Authority

Suggested Disposition: Receive and File; Adopt Resolution(s)

6. Amending Tax Increment Ordinance 30-23-A for the Dubuque Industrial Center Economic Development District, as amended by Version 2024.1 of the Amended and Restated Plan

City Manager recommending City Council adopt an ordinance amending the most recent Ordinance 30-23-A for the Dubuque Industrial Center Economic Development District ("District").

ORDINANCE Correcting and Amending Ordinance No. 30-23-A, previously amended, providing that general property taxes levied and collected each year on all property located within the Amended and Restated Dubuque Industrial Center Economic Development District Urban Renewal Area of the City of Dubuque, County of Dubuque, State of Iowa, by and for the benefit of the State of Iowa, City of Dubuque, County of Dubuque, Dubuque Community School District, and other taxing districts, be paid to a special fund for payment of principal and interest on loans, monies advanced to and indebtedness, including bonds issued or to be issued, incurred by said city in connection with the Amended and Restated Dubuque Industrial Center Economic Development District Urban Renewal Redevelopment Project by adding Subarea T to the Division of Revenues

Suggested Disposition: Receive and File; Motion B; Motion A

7. Amending Tax Increment Ordinance for the Dubuque Industrial Center Economic Development District, as amended by Version 2024.2 of the Amended and Restated Plan

City Manager recommending City Council approve the ordinance attached hereto for the Dubuque Industrial Center Economic Development District.

ORDINANCE Correcting and Amending Ordinance No. __-24, previously amended, providing that general property taxes levied and collected each year on all property located within the Amended and Restated Dubuque Industrial Center Economic Development District Urban Renewal Area of the City of Dubuque, County of Dubuque, State of Iowa, by and for the benefit of the State of Iowa, City of Dubuque, County of Dubuque, Dubuque Community School District, and other taxing districts, be paid to a special fund for payment of principal and interest on loans, monies advanced to and indebtedness, including bonds issued or to be issued, incurred by said city in connection with the Amended and Restated Dubuque Industrial Center Economic Development District Urban Renewal Redevelopment Project by adding Subarea T to the Division of Revenues

Suggested Disposition: Receive and File; Motion B; Motion A

8. Council Member Susan Farber's Appointment to the National League of Cities AI Advisory Committee

City Manager transmitting information on Council Member Susan Farber's recent appointment to the National League of Cities AI Advisory Committee.

Suggested Disposition: Receive and File

9. Council Member Susan Farber's Appointment to the Federal Communications Commission Intergovernmental Advisory Committee

City Manager transmitting information on Council Member Susan Farber's recent appointment to the Federal Communications Commission Intergovernmental Advisory Committee.

Suggested Disposition: Receive and File

10. Work Session Request: Sanitary Sewer Asset Management Plan Update on Consulting Engineering Services

City Manager recommending City Council schedule a work session for Monday, March 4,

2024, at 5:30 p.m., for an update on the Sanitary Sewer Asset Management Plan program, review the results from the preliminary analysis performed to date, and to discuss next steps for the program.

Suggested Disposition: Receive and File; Council

11. Work Session Request: Project HOPE Update

City Attorney recommending City Council schedule a work session from 5:30 p.m. to 5:55 p.m. on Monday, May 6, 2024, for the staff from the Community Foundation of Greater Dubuque to present on Project HOPE's recent work.

Suggested Disposition: Receive and File; Council

12. Work Session Request: Inclusive Dubuque

City Attorney recommending City Council schedule a work session at 5:45 p.m. on Monday, May 20, 2024, for the staff from the Community Foundation of Greater Dubuque to present an update on Inclusive Dubuque's recent work.

Suggested Disposition: Receive and File; Council

COUNCIL MEMBER REPORTS

CLOSED SESSION

**Confidential Records, Pending Litigation, and Purchase or Sale of Real Estate –
Chapter 21.5(1)(a),(c),(j) Code of Iowa**

ADJOURNMENT

The agenda with supporting documents may be accessed at www.cityofdubuque.org or at the City Clerk's Office, 50 W. 13th Street, during regular business hours.

This notice is given pursuant to Chapter 21, Code of Iowa, and applicable local regulations of the City of Dubuque, Iowa and/or governmental body holding the meeting.

Written comments regarding the above items may be submitted to the City Clerk's Office, 50 W. 13th St., Dubuque, IA 52001, before or at said time of meeting.

Individuals with limited English proficiency, vision, hearing or speech impairments or requiring special assistance should contact the City Clerk's Office as soon as feasible at (563) 589-4100, ctyclerk@cityofdubuque.org . Deaf or hard-of-hearing individuals can use Relay Iowa by dialing 711 or (800) 735-2942.