

ROLL CALL ORDER FOR MEETING OF
February 5, 2024

Resnick, Wethal, Cavanagh, Roussell, Jones, Farber, Sprank

Viewing and Participation Options

The public has the option to view and participate in the meeting in City Council Chambers or virtually. The meeting will be aired live on CityChannel Dubuque (Mediacom cable channels 8 and 117.2), streamed live and archived on the City's website at www.cityofdubuque.org/media, and streamed live on the City's Facebook page at www.facebook.com/cityofdubuque.

The public can provide in-person, audio, and written input during sections of the agenda where public input is accepted. For in-person input, please reference the instructions on speaking within the **Consent Items, Public Hearing, and Public Input** sections.

Virtual input options during the live meeting include:

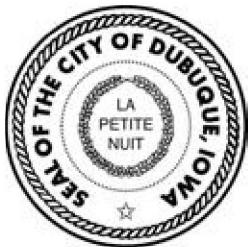
- Log into GoToMeeting using the login links, phone numbers and access code below. This option includes audio input and written "chat" input. If you are participating via computer, indicate which item you would like to speak to in the Chat function, or note you would like to speak during the appropriate section. If you are participating via phone, indicate which item you would like to speak to during the appropriate section. All comments, whether audio or written, must be accompanied by a name and address.

Please join the meeting from your computer, tablet or smartphone.

- www.CityOfDubuque.org/VirtualMeeting
- You can also dial in using your phone.
- United States (Toll Free): [1 877 568 4106](tel:18775684106)
United States: [+1 \(571\) 317-3129](tel:+15713173129)
Access Code: 337-661-181

Additionally, written public input can be accepted prior to or during the meeting by:

- Contacting the City Council directly from the City's webpage at www.cityofdubuque.org/councilcontacts
- Through the City Clerk's Office email at ctyclerk@cityofdubuque.org



CITY OF DUBUQUE, IOWA

CITY COUNCIL MEETING

Historic Federal Building: 350 W. 6th Street -
Second-Floor Council Chambers.

Virtual participation options are also available. Please
see the information above for options.

February 5, 2024

Council meetings are video streamed live and archived at www.cityofdubuque.org/media and on Dubuque's CityChannel on the Mediacom cable system at cable channel 8 and digital 117.2

SPECIAL SESSION

1. **5:30 PM - Static Display of Engine 505 and Medic 554**
**Occurring before the official City Council meeting*

The Fire Department will have a static display of the new Engine 505 and Medic 554 from 5:30 p.m. to 6:00 p.m. outside the Historic Federal Building. The public is invited to join City Council in viewing the new vehicles.

***Note:** This demonstration is not part of the official City Council meeting.

WORK SESSION

1. 6:00 PM - Travel Dubuque Annual Update

Travel Dubuque President and CEO Keith Rahe will provide the organization's annual presentation.

REGULAR SESSION

6:30 PM

PLEDGE OF ALLEGIANCE

CONSENT ITEMS

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item. If you would like to discuss one of the Consent Items, please go to the microphone and be recognized by the Mayor and state the item you would like removed from the Consent Agenda for separate discussion and consideration.

1. Minutes and Reports Submitted

City Council Proceedings of January 16, 2024; Historic Preservation Commission of December 14, 2023 and January 18, 2024; Housing Commission of April 25, 2023; Proof of Publication for City Council Proceedings of December 29, 2023 and January 3, 2024.

Suggested Disposition: Receive and File

2. Notice of Claims and Suits

Conner Maiden for vehicle damage; Dalton Schoen for vehicle damage; Adam Smith for vehicle damage; Katherine Smith for vehicle damage; John Wagner for property damage.

Suggested Disposition: Receive and File; Refer to City Attorney

3. Disposition of Claims

City Attorney advising that the following claims have been referred to Public Entity Risk Services of Iowa, the agent for the Iowa Communities Assurance Pool: Connor Maiden for vehicle damage; Dalton Schoen for vehicle damage; Adam Smith for vehicle damage; Katherine Smith for vehicle damage; John Wagner for property damage.

Suggested Disposition: Receive and File; Concur

4. Approval of City Expenditures

City Manager recommending City Council approval for payment of City expenditures.

RESOLUTION Authorizing the Chief Financial Officer/City Treasurer to make certain payments of bills that must be paid and approved for payment in accordance with City procedures

Suggested Disposition: Receive and File; Adopt Resolution(s)

5. Settlement Authority for City Manager and City Attorney

City Attorney requesting the Mayor and City Council adopt the resolution clarifying the authority of the City Manager and the City Attorney to settle claims by the City for damage to city property.

RESOLUTION Authorizing the City Manager and the City Attorney to settle claims by and against the City

Suggested Disposition: Receive and File; Adopt Resolution(s)

6. Neighborhood Association Toolkit

City Manager providing a copy of the Neighborhood Association Toolkit.

Suggested Disposition: Receive and File

7. Carbon Disclosure Project – 2023 Scorecard

City Manager providing information regarding the City of Dubuque's 2023 Carbon Disclosure Project score.

Suggested Disposition: Receive and File

8. Public, Educational, and Government (PEG) Fund Expenditures for City of Dubuque, Glass House LLC, and Art For Us

City Manager recommending City Council approval of the Cable TV Commission recommendations for funding from the Public, Educational, and Government (PEG) Capital Grant for Access Equipment and Facilities for a total not to exceed \$56,500.

Suggested Disposition: Receive and File; Approve

9. Acceptance of Public Water Distribution System Improvements in Wildflower Ridge Subdivision # 4, in the City of Sageville and in Dubuque County, Iowa

City Manager recommending City Council adopt the attached resolution accepting the public water distribution system improvements in Wildflower Ridge Subdivision #4 in the City of Sageville and in Dubuque County, Iowa.

RESOLUTION Accepting Public Water Distribution System Improvements in Wildflower Ridge Subdivision # 4, in the City of Sageville and in Dubuque County, Iowa

Suggested Disposition: Receive and File; Adopt Resolution(s)

10. Offer to Buy Real Estate from Faith Temple United Pentecostal Church Owned Parcel P.I.N.#1119358005

City Manager recommending City Council adopt the attached resolution approving the acquisition and Offer To Buy of real property owned by Faith Temple United Pentecostal Church for \$10,000.00 by the City of Dubuque and approve any other related steps necessary to carry out the terms of the Offer through the adoption of the enclosed resolution.

RESOLUTION Approving the Offer to Buy Real Estate and Acceptance for the Acquisition of Real Property owned by Faith Temple United Pentecostal Church by the City of Dubuque

Suggested Disposition: Receive and File; Adopt Resolution(s)

11. Iowa Amphitheater on Schmitt Island Project Geotechnical Engineer Request to Distribute RFQ and Create an RFQ Review Committee - Project Number: 3049900010

City Manager recommending City Council approval to distribute a Request for Qualifications (RFQ) for professional geotechnical engineering services for the Iowa Amphitheater on Schmitt Island Project and that the City Manager be authorized to negotiate and execute an agreement with the recommended consultant.

Suggested Disposition: Receive and File; Approve

12. Iowa Amphitheater on Schmitt Island Project Environmental Engineer Request to Distribute RFQ and Create an RFQ Review Committee - Project Number: 3049900010

City Manager recommending City Council approval to distribute a Request for Qualifications (RFQ) for professional environmental engineering services for the Iowa Amphitheater on Schmitt Island Project and that the City Manager be authorized to negotiate and execute an agreement with the recommended consultant.

Suggested Disposition: Receive and File; Approve

13. Bee Branch Blum Site Brownfield Clean Up & On-Call Environmental Engineering RFQ - Request to Distribute RFQ and Create an RFQ Review Committee - Project Code 5586500013-303

City Manager recommending City Council approval to distribute a Request for Qualifications (RFQ) for professional services for the Bee Branch Blum Site Brownfield Clean Up & On-Call Environmental Engineering Project and that the City Manager be authorized to negotiate an agreement with the recommended consultant.

Suggested Disposition: Receive and File; Approve

14. RAISE Infrastructure Planning Grant: Approve Professional Consultant Services Agreement - Engineering Design and NEPA / Environmental Project Development - Iowa DOT Project No. EDP-2100 (705) --7Y-31

City Manager recommending City Council approval of the attached resolution authorizing the City Manager to execute the Professional Consultant Services Contract with AECOM Technical Services, Inc., to complete the Phase I (Concept Design / Preliminary Design / NEPA / Public Involvement) to advance development for the B2E2 RAISE Infrastructure Planning Grant project.

RESOLUTION Approving Professional Services Consultant Contract with AECOM Technical Services, Inc. to complete the Phase I (Concept Design / Preliminary Design / NEPA / Public Involvement) to advance development for the Rebuilding America's Infrastructure with Sustainability and Equity (RAISE) Infrastructure Planning Grant for the project entitled "Building Bridges to Employment and Equity (B2E2)"

Suggested Disposition: Receive and File; Adopt Resolution(s)

15. United States Environmental Protection Agency (USEPA) Brownfields Multipurpose Grant Project: Request to Distribute RFQ and Create an RFQ Review Committee

City Manager recommending City Council approval to distribute a Request for Qualifications and soliciting competitive sealed proposals from qualified professional consultants to manage and implement a United States Environmental Protection Agency (USEPA) Brownfields Multipurpose Grant (MPG) and that the City Manager be authorized to negotiate and execute a final agreement with the recommended consultant.

Suggested Disposition: Receive and File; Approve

16. Historic Preservation Commission (HPC) Certified Local Government (CLG) Annual Report for 2023 and HPC Annual Work Plan for 2024

City Manager recommending City Council approve the Historic Preservation Commission's calendar year 2024 Annual Work Plan and authorize the Mayor to sign the 2023 Certified Local Government Annual Report.

Suggested Disposition: Receive and File; Approve

17. Arts & Cultural Affairs Advisory Commission Operating Support Grant Application Modification

City Manager recommending City Council approval for the Arts & Cultural Affairs Advisory Commission Grants Committee modifications to the Operating Support grant application process to prioritize relevant funding needs and support the future growth of the local arts and culture sector.

Suggested Disposition: Receive and File; Approve

18. 2023 Justice Assistance Grant (JAG) Acceptance of Grant Award

City Manager recommending City Council approval to accept the 2023 Justice Assistance Grant (JAG).

Suggested Disposition: Receive and File; Approve

19. Automated Speed Enforcement Handout

City Manager providing a copy of the Automated Speed Enforcement Handout.

Suggested Disposition: Receive and File

20. Updated Population Change Handout

City Manager providing a copy of the Updated Population Change Handout.

Suggested Disposition: Receive and File

21. Park and Recreation Commission Correspondence

Park and Recreation Commission providing correspondence regarding the Park and Recreation Naming Policy.

Suggested Disposition: Receive and File

22. Community Development Block Grant (CDBG) FY2024 Annual Action Plan Amendment

#2 Non-Substantial Amendment

City Manager recommending City Council approve the FY2024 Annual Action Plan Amendment #2 Non-Substantial Amendment as recommended by the Community Development Advisory Commission.

RESOLUTION Adopting the Fiscal Year 2024 (Program Year 2023) Community Development Block Grant (CDBG) Annual Action Plan Amendment #2 Non-Substantial Amendment

Suggested Disposition: Receive and File; Adopt Resolution(s)

23. Community Development Advisory Commission Cross-Representative Appointment

Housing Commission requesting City Council approval on the appointment of Renee Kehoe, 1209 Lincoln Ave., to the Cross-Representative term on the Community Development Advisory Commission that will expire on August 17, 2024.

Suggested Disposition: Receive and File; Approve

24. Housing Trust Fund Advisory Committee Cross-Representative Appointment

Housing Commission requesting City Council concurrence on the appointment of Amy Eudaley, 950 Wood St., to the Cross-Representative term on the Housing Trust Fund Advisory Committee that will expire on August 17, 2026.

Suggested Disposition: Receive and File; Concur

25. Long Range Planning Advisory Commission Cross-Representative Appointment

Housing Commission requesting City Council concurrence on the appointment of Rick Merfeld, 2718 Andrew Ct., to the Cross-Representative term on the Long Range Planning Advisory Commission that will expire on August 17, 2025.

Suggested Disposition: Receive and File; Concur

26. ImOn Arena Activation Plan

City Manager sharing the activation plan for ImOn Arena developed by Schmitt Island Development and the Dubuque Racing Association (DRA) staff.

Suggested Disposition: Receive and File

27. Proposed 16th Amendment to Master Co-location and Shared Services Agreement between the City of Dubuque and ImOn Communications LLC

City Manager recommending City Council approval of a sixteenth (16th) amendment to the existing Master Shared Services Agreement with ImOn Communications which would define pricing for services provided under the Agreement.

Suggested Disposition: Receive and File; Approve

28. Dubuque County Multi-Jurisdictional Hazard Mitigation Plan Approval

City Manager recommending City Council adopt the resolution approving the Dubuque County Multi-Jurisdictional Hazard Mitigation Plan.

RESOLUTION Adopting the Dubuque County Multi-Jurisdictional Local Hazard Mitigation Plan

Suggested Disposition: Receive and File; Adopt Resolution(s)

ITEMS SET FOR PUBLIC HEARING

These agenda items are being scheduled for a future public hearing on the date indicated.

1. Setting a Public Hearing to approve the Radford Road Urban Revitalization Plan Amendment 3

City Manager recommending City Council set a public hearing for February 19, 2024, for the Radford Road Urban Revitalization Plan Amendment 3.

RESOLUTION Setting a public hearing to amend the Radford Road Urban Revitalization Area Plan

Suggested Disposition:

Receive and File; Adopt Resolution(s), Set Public Hearing for February 19, 2024

2. Setting a Public Hearing to approve the Alta Vista Urban Revitalization Plan Amendment 1

City Manager recommending City Council set a public hearing for February 19, 2024, for the Alta Vista Urban Revitalization Plan Amendment 1.

RESOLUTION Setting a public hearing to amend the Alta Vista Urban Revitalization Area Plan

Suggested Disposition:

Receive and File; Adopt Resolution(s), Set Public Hearing for February 19, 2024

3. Setting a Public Hearing to approve the Bies Drive Urban Revitalization Plan Amendment 1

City Manager recommending City Council set a public hearing for February 19, 2024, for the Bies Drive Urban Revitalization Plan Amendment 1.

RESOLUTION Setting a public hearing to amend the Bies Drive Urban Revitalization Area Plan

Suggested Disposition:

Receive and File; Adopt Resolution(s), Set Public Hearing for February 19, 2024

4. Setting a Public Hearing to approve the Plaza Drive Urban Revitalization Plan Amendment 1

City Manager recommending City Council schedule a public hearing on February 19, 2024, for the Plaza Drive Urban Revitalization Plan Amendment 1.

RESOLUTION Setting a public hearing to amend the Plaza Drive Urban Revitalization Area Plan

Suggested Disposition:

Receive and File; Adopt Resolution(s), Set Public Hearing for February 19, 2024

5. Setting a Public Hearing to approve the Dubuque Urban Revitalization Plan Amendment 1

City Manager recommending City Council set a public hearing on February 19, 2024, for the Dubuque Urban Revitalization Plan Amendment 1.

RESOLUTION Setting a public hearing to amend the Dubuque Urban Revitalization Area Plan

Suggested Disposition:

Receive and File; Adopt Resolution(s), Set Public Hearing for February 19, 2024

6. Setting a Public Hearing for the Bipartisan Infrastructure Law State Revolving Fund

(SRF) - Environmental Review - Private Lead Service Line Replacement Pilot Program

City Manager recommending City Council approve a resolution to set a public hearing on March 18, 2024, as required for all designated projects receiving assistance from the State Revolving Fund (SRF) with a Finding of No Significant Impact (FNSI).

RESOLUTION State Revolving Fund (SRF) Loan - Environmental Review Private Lead Service Line Replacement Pilot Program: Preliminary Approval of an Environmental Review as provided by SRF's Department of Natural Resources for the Private Lead Service Line Replacement Pilot Program and ordering the advertisement for public notice

Suggested Disposition:

Receive and File; Adopt Resolution(s), Set Public Hearing for March 18, 2024

7. Setting a Public Hearing to adopt the Public Housing Authority Annual Plan for Federal Fiscal Year 2024

City Manager recommending City Council set a public hearing for April 1, 2024, to receive input on the Annual Plan for the Public Housing Authority prior to submitting the Annual Plan to the U.S. Department of Housing and Urban Development (HUD) each fiscal year.

RESOLUTION Setting a Public Hearing to review and approve the Public Housing Authority Federal Fiscal Year 2024 Annual Plan

Suggested Disposition:

Receive and File; Adopt Resolution(s), Set Public Hearing for April 1, 2024

8. Setting a Public Hearing to approve the Revised Administrative Plan for the Housing Choice Voucher Program

City Manager recommending City Council schedule a public hearing on April 1, 2024, for revisions to the City of Dubuque's Housing Choice Voucher Administrative Plan.

RESOLUTION Setting a Public Hearing to review and approve the Public Housing Authority's Administrative Plan

Suggested Disposition:

Receive and File; Adopt Resolution(s), Set Public Hearing for April 1, 2024

BOARDS/COMMISSIONS

1. Boards and Commission Applicant Review

Applicants are invited to address the City Council regarding their desire to serve on the following Boards/Commissions. Applicant appointments will be made at the next City Council meeting.

Community Development Advisory Commission

One, 3-Year Term through February 15, 2027 (Expiring low/moderate income representative term of Hammel Jr.)

Applicant:

- Gerald Hammel Jr., 1225 1/2 Rhomberg Ave. qualifies as low/moderate income Representative

Transit Advisory Board

One, 3-Year Term through July 30, 2026 (Vacant term of Daughters)

Applicant:

- Dora Serna, 2160 Marion Street

PUBLIC INPUT

At this time, anyone in the Council Chambers may address the City Council on the Action Items on the agenda or on matters under the control of the City Council. Residents are asked to approach the podium and state their name and address before proceeding with their comments. Individual remarks are limited to five minutes, and the overall Public Input period is limited to 30 minutes. Under the Iowa Open Meetings Law, the City Council can take no formal action on comments given during Public Input which do not relate to Action Items on the Agenda.

ACTION ITEMS

These are items where discussion is held by the City Council - public comments are not allowed except as authorized by the Mayor.

1. Proposed Rental License Fee Increases for February 2024

City Manager recommending City Council approve the recommended rental license and inspection fee increases as proposed to be effective for the calendar year 2024 licensing fees and effective March 1, 2024 for inspection fees.

RESOLUTION Approving the increase in fees for the rental license and inspection program

Suggested Disposition: Receive and File; Adopt Resolution(s)

2. Progress Update: 3000 Jackson Street Dubuque Brewing and Malting Building

City Manager submitting a status update on the Dubuque Brewing and Malting project at 3000 Jackson Street.

Suggested Disposition:

Receive and File; Presentation

3. Approval of Westbrook Park and Eagle Valley Park Concept Plans

City Manager recommending City Council approval of the Westbrook Park and Eagle Valley Park concept plans.

Suggested Disposition: Receive and File; Approve

4. Dubuque Trees Forever Community Orchard Proposal for Caledonia Park

City Manager recommending City Council approval of the concept plan for Caledonia Park and allow staff to continue to work with Dubuque Trees Forever to create a community orchard and pollinator garden at that park.

Suggested Disposition: Receive and File; Approve

5. Dubuque Police Department 2024 Awards and Recognition Program

City Manager submitting information on the Dubuque Police Department's 2024 Awards and Recognition Program.

Suggested Disposition:

Receive and File; Presentation

6. Agenda and Meeting Management System Request for Proposals

City Clerk recommending Mayor and City Council approval to release a Request for Proposals (RFP) for an Agenda and Meeting Management System for City Council meeting agendas, replacing NovusAgenda.

Suggested Disposition: Receive and File; Approve

7. Recreation Fee Increase Recommendation and Estimated Revenue Summary

City Manager recommending City Council approval of the recreation fee increases starting spring of 2024 to assist in offsetting the impact of the recent wage increases and other operational cost increases.

Suggested Disposition: Receive and File; Approve

8. Smart Parking & Mobility Management Plan: Parking Access Revenue Control System Request to Distribute RFP and Create an RFP Review Committee - CIP 360-2936

City Manager recommending City Council approval to distribute a Request for Proposals (RFP) for services related to installation of a Parking Access Revenue Controls System (PARCS) at six parking ramps and the Port of Dubuque Parking Lot adjacent to the former McGraw-Hill building.

Suggested Disposition: Receive and File; Approve

9. Request to Dubuque Metropolitan Area Transportation Study (DMATS) to Reprogram Federal Surface Transportation Block Grant (STBG) Funds

City Manager recommending approval to request reallocation of Dubuque Metropolitan Area Transportation Study (DMATS) Surface Transportation Block Grant (STBG) funds.

Suggested Disposition: Receive and File; Approve

10. Work Session Request: Chaplain Schmitt Island Redevelopment Plan

City Manager recommending City Council schedule a work session on Monday, February 12, 2024, at 6:00 p.m. for a presentation on the Redevelopment Plan for Chaplain Schmitt Island.

Suggested Disposition: Receive and File; Council

11. Work Session Request: City Prevention and Response to an Active Aggressor Situation

City Manager recommending City Council schedule a work session on Monday, April 15, 2024, at 5:15 p.m. for presentation by City staff (the Police Department, Fire Department, Public Health Department), health care professionals, and representatives of the Dubuque Community School District to discuss prevention and response to active aggressor situations.

Suggested Disposition: Receive and File; Council

12. Work Session Request: Iowa Jobs for America's Graduates (iJAG) City Life Student Presentation to City Council

City Manager recommending City Council schedule a work session on Monday, May 6, 2024, at 6:00 p.m. for students from Iowa Jobs for America's Graduates (iJAG) program to give a presentation about their experience participating in City Life.

Suggested Disposition: Receive and File; Council

13. Curbside Collections - Battling the Elements Video

Media Services will show a video produced following the January 9 through 12, 2024, snow events on curbside collections during winter conditions.

The video can be viewed at <https://youtu.be/BeGKgLBReBM?si=1clIMXRqAZ0UrXf3>

Suggested Disposition:

Receive and File; Video

COUNCIL MEMBER REPORTS

CLOSED SESSION

Confidential Records and Purchase or Sale of Real Estate – Chapter 21.5(1)(a),(j) Code of Iowa

ADJOURNMENT

The agenda with supporting documents may be accessed at www.cityofdubuque.org or at the City Clerk's Office, 50 W. 13th Street, during regular business hours.

This notice is given pursuant to Chapter 21, Code of Iowa, and applicable local regulations of the City of Dubuque, Iowa and/or governmental body holding the meeting.

Written comments regarding the above items may be submitted to the City Clerk's Office, 50 W. 13th St., Dubuque, IA 52001, before or at said time of meeting.

Individuals with limited English proficiency, vision, hearing or speech impairments or requiring special assistance should contact the City Clerk's Office as soon as feasible at (563) 589-4100, ctyclerk@cityofdubuque.org . Deaf or hard-of-hearing individuals can use Relay Iowa by dialing 711 or (800) 735-2942.