

ROLL CALL ORDER FOR MEETING OF
January 16, 2024

Roussell, Jones, Sprank, Resnick, Farber, Wethal, Cavanagh

Viewing and Participation Options

The public has the option to view and participate in the meeting in City Council Chambers or virtually. The meeting will be aired live on CityChannel Dubuque (Mediacom cable channels 8 and 117.2), streamed live and archived on the City's website at www.cityofdubuque.org/media, and streamed live on the City's Facebook page at www.facebook.com/cityofdubuque.

The public can provide in-person, audio, and written input during sections of the agenda where public input is accepted. For in-person input, please reference the instructions on speaking within the **Consent Items, Public Hearing, and Public Input** sections.

Virtual input options during the live meeting include:

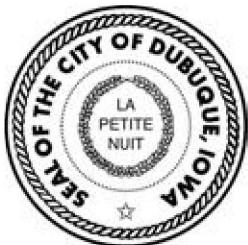
- Log into GoToMeeting using the login links, phone numbers and access code below. This option includes audio input and written "chat" input. If you are participating via computer, indicate which item you would like to speak to in the Chat function, or note you would like to speak during the appropriate section. If you are participating via phone, indicate which item you would like to speak to during the appropriate section. All comments, whether audio or written, must be accompanied by a name and address.

Please join the meeting from your computer, tablet or smartphone.

- www.CityOfDubuque.org/VirtualMeeting
- You can also dial in using your phone.
- United States (Toll Free): [1 877 568 4106](tel:18775684106)
United States: [+1 \(571\) 317-3129](tel:+15713173129)
Access Code: 337-661-181

Additionally, written public input can be accepted prior to or during the meeting by:

- Contacting the City Council directly from the City's webpage at www.cityofdubuque.org/councilcontacts
- Through the City Clerk's Office email at ctyclerk@cityofdubuque.org



CITY OF DUBUQUE, IOWA

CITY COUNCIL MEETING

**Historic Federal Building: 350 W. 6th Street -
Second-Floor Council Chambers.**

Virtual participation options are also available. Please
see the information above for options.

January 16, 2024

Council meetings are video streamed live and archived at www.cityofdubuque.org/media and on Dubuque's CityChannel on the Mediacom cable system at cable channel 8 and digital 117.2

WORK SESSION

1. 5:30 PM - Carnegie-Stout Public Library Space Needs Assessment

Carnegie-Stout Public Library Director Nick Rossman will make a presentation on the Carnegie-Stout Public Library Space Needs Assessment

REGULAR SESSION

6:30 PM

PLEDGE OF ALLEGIANCE

PROCLAMATION(S)

1. RAM Female Student-Athletes Golden Jubilee Celebration (January 26-27, 2024)

On behalf of Dubuque Senior High School Female Student-Athletes.

CONSENT ITEMS

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item. If you would like to discuss one of the Consent Items, please go to the microphone and be recognized by the Mayor and state the item you would like removed from the Consent Agenda for separate discussion and consideration.

1. Minutes and Reports Submitted

City Council Proceedings of December 29, 2023 and January 3, 2024; Arts and Cultural Affairs Commission of November 28, 2023; Zoning Advisory Commission of January 4, 2024; Proof of publication for City Council Proceedings of December 4, 2023 and December 18, 2023.

Suggested Disposition: Receive and File

2. Notice of Claims and Suits

Mike Muench for property damage.

Suggested Disposition: Receive and File; Refer to City Attorney

3. Disposition of Claims

City Attorney advising that the following claims have been referred to Public Entity Risk Services of Iowa, the agent for the Iowa Communities Assurance Pool: Mike Muench for property damage.

Suggested Disposition: Receive and File; Concur

4. Approval of City Expenditures

City Manager recommending City Council approval for payment of City expenditures.

RESOLUTION Authorizing the Chief Financial Officer/City Treasurer to make certain payments of bills that must be paid and approved for payment in accordance with City procedures

Suggested Disposition: Receive and File; Adopt Resolution(s)

5. Five Flags Pyrotechnic Permit Request

City Manager recommending City Council approval of a Pyrotechnic Permit Application submitted by the Five Flags Center for a pyrotechnics display on February 3, 2024, during the Pork Tornados performance.

Suggested Disposition: Receive and File; Approve

6. Curbside Set-Out Reminders Brochure

City Manager providing a copy of the Curbside Set-Out Reminders brochure.

Suggested Disposition: Receive and File

7. Water Resource & Recovery Center Maintenance Support Position Request

City Manager recommending City Council approval to add a non-exempt (hourly), part-time (0.25 FTE), maintenance supervisor position within the Water & Resource Recovery Center Department to assist with identifying and prioritizing maintenance needs at the Water & Resource Recovery Center (WRRC) and the twenty-eight (28) sanitary sewer lift stations throughout the city.

Suggested Disposition: Receive and File; Approve

8. Request for Proposals for the Kerper Blvd Lift Station Project

City Manager recommending City Council authorize release of the request for proposals (RFP) for a consultant to assist with the design of the Kerper Boulevard Lift Station Project.

Suggested Disposition: Receive and File; Approve

9. Iowa Finance Authority (IFA) Housing Trust Fund Award

City Manager recommending City Council accept the award from the Iowa Finance Authority for the use of Local Housing Trust funds for continued assistance to low-income families/people in Dubuque.

RESOLUTION Authorizing the Housing and Community Development Director and the City Manager to Approve the Award of Local Housing Trust Funds from the Iowa Finance Authority

Suggested Disposition: Receive and File; Adopt Resolution(s)

10. Iowa Department of Health and Human Services (HHS) Childhood Lead Poisoning and Healthy Homes Funding and Agreement with the Visiting Nurse Association (VNA) and the Dubuque County Board of Health

City Manager recommending City Council approval for the City Manager sign the attached subcontract with the Dubuque County Board of Health, and the agreement with the Dubuque Visiting Nurse Association on behalf of the City of Dubuque.

Suggested Disposition: Receive and File; Approve

11. Plat of Survey of Humke Place

Zoning Advisory Commission recommending approval of the Plat of Survey of Humke Place as submitted subject to waiving the street frontage requirement for Lot 2.

RESOLUTION Approving the Plat of Survey for Humke Place in the City of Dubuque, Iowa

Suggested Disposition: Receive and File; Adopt Resolution(s)

12. Pre-Annexation Agreement – Janet Siegert, 13828 Old Highway Road in Dubuque County, Iowa

City Manager recommending City Council approval of a pre-annexation agreement with Janet Siegert, property owner, 13828 Old Highway Road in Dubuque County, Iowa, according to the recorded plat thereof and authorize the Mayor to sign the agreement on behalf of the City of Dubuque.

RESOLUTION Approving a Pre-Annexation Agreement between the City of Dubuque, Iowa and Janet Siegert

Suggested Disposition: Receive and File; Adopt Resolution(s)

13. Pre-Annexation Agreement – State of Iowa Department of Transportation, 9762 O'Rourke Drive

City Manager recommending City Council approval of a pre-annexation agreement with State of Iowa Department of Transportation, property owner, 9762 O'Rourke Drive in Dubuque County, Iowa, according to the recorded plat thereof and authorize the Mayor to sign the agreement on behalf of the City of Dubuque.

RESOLUTION Approving a Pre-Annexation Agreement between the City of Dubuque, Iowa and the Iowa Department of Transportation

Suggested Disposition: Receive and File; Adopt Resolution(s)

14. Acceptance of Grant of Easement for Water Main Utility from IADU Table Mound MHP, LLC, in Dubuque County, as Part of the Table Mound System Project (Water System in Kerrigan Heights Section)

City Manager recommending City Council adopt a resolution accepting a Grant of Easement for Water Main Utility across property owned by IADU Table Mound MHP, LLC, in Dubuque County, as part of the Table Mound System Project (Water System in Kerrigan Heights Section).

RESOLUTION Accepting a Grant of Easement for Water Main Utility Across Part of Lot 2 of Lot 13 in Kerrigan Road Heights in Table Mound Township, Dubuque County Iowa

Suggested Disposition: Receive and File; Adopt Resolution(s)

15. Approval of Retail Alcohol Licenses

City Manager recommending City Council approval of retail alcohol licenses as submitted.

RESOLUTION Approving applications for retail alcohol licenses, as required by City of Dubuque Code of Ordinances Title 4 Business and License Regulations, Chapter 2 Liquor Control, Article B Liquor, Beer and Wine Licenses and Permits

Suggested Disposition: Receive and File; Adopt Resolution(s)

ITEMS SET FOR PUBLIC HEARING

These agenda items are being scheduled for a future public hearing on the date indicated.

1. Amended and Restated Urban Renewal Plan for Dubuque Industrial Center Urban Renewal Area, Version 2024.1

City Manager recommending City Council approval of a Resolution of Necessity that finds that: 1) an Amended and Restated Urban Renewal Plan for the Dubuque Industrial Center Economic Development District ("District") is both necessary and appropriate; and 2) sets a public hearing on the proposed amendment for February 19, 2024.

RESOLUTION Authorizing and Directing the City Manager to prepare an Amended and Restated Urban Renewal Plan Version 2024.1 for the Dubuque Industrial Center Economic Development District, setting a date for the Public Hearing, and directing the consultation process on the proposed Amended and Restated Urban Renewal Plan Version 2024.1 for said district

Suggested Disposition:

Receive and File; Adopt Resolution(s), Set Public Hearing for February 19, 2024

2. Resolution of Necessity for the Amendment of the Dubuque Industrial Center Economic Development District Urban Renewal Plan, Version 2024.2

City Manager recommending City Council approval of a Resolution of Necessity that finds that: 1) an Amended and Restated Urban Renewal Plan for the Dubuque Industrial Center Economic Development District ("District") is both necessary and appropriate; and 2) sets a public hearing on the proposed amendment for February 19, 2024.

RESOLUTION Authorizing and Directing the City Manager to prepare an Amended and Restated Urban Renewal Plan Version 2024.2 for the Dubuque Industrial Center Economic Development District, setting a date for the Public Hearing, and directing the consultation process on the proposed Amended and Restated Urban Renewal Plan Version 2024.2 for said district

Suggested Disposition:

Receive and File; Adopt Resolution(s), Set Public Hearing for February 19, 2024

BOARDS/COMMISSIONS

1. Boards and Commission Appointments

Appointments to the following commissions to be made at this meeting.

Building Code Advisory and Appeals Board

Four, 3-Year Terms through January 1, 2027 (Expiring Terms of Brown for Alternate Electrical Construction Professional, Townsend for Electrical Construction Professional, Valaskey for HVAC Construction Professional, Wilderding for Multidisciplinary Representative, McNamer for Plumbing Construction Professional)

Applicants:

- Adam Brown, 686 S. Grandview Ave. (Qualifies for Electrical Construction Professional and Alternate Electrical Construction Professional)
- Phillip Heim, 911 Tressa St.
- Thomas Townsend, 1940 Amelia Dr. (Qualifies for Electrical Construction Professional and Alternate Electrical Construction Professional)
- Corey Valaskey, 1385 Alta Vista St. (Qualifies for HVAC Construction Professional and Alternate HVAC Construction Professional)

Equity and Human Rights Commission

One, 3-Year Term through January 1, 2027 (Expiring Term of Sampson Brown)

Applicants:

- Rick Baumhover, 601 Garfield Ave.
- David Heiar, 805 Carriage Hill Dr.
- Theresa Sampson Brown, 2285 Clydesdale Ct.

This commission is subject to the State of Iowa Gender Balance Law §69.16A. 9 Commissioners total; currently 4 males/2 females/3 openings

Two openings on the commission are being advertised for 90 days while nonmale identifying applicants are sought in adherence with Iowa Code 69.16A Gender Balance.

Housing Appeals and Mediation Board

Three, 3-Year Terms through January 1, 2027 (Expiring Terms of Gotz, Hoffmann, and Sutton)

Applicants:

- Mary Gotz, 1844 Bennett St.
- Luke Hoffmann, 991 June Dr.
- Lynn Sutton, 445 Nevada St.

*Note: Wendy Hopp's application has been pulled due to moving outside of city limits

PUBLIC HEARINGS

Residents are invited to address the City Council regarding the following agenda items.

Please come to the podium and state your name and address when the item you wish to speak to is being considered.

1. Unified Development Code Amendment Regarding Mini-Warehouse

Proof of publication on notice of public hearing to consider a request from Tom Rauen to amend the Unified Development Code to add Mini-warehouse below the first floor only as a Permitted Use in the C-4 Downtown Commercial and C-5 Business District zoning districts, and Zoning Advisory Commission recommending approval.

ORDINANCE Amending Title 16 of the City of Dubuque Code of Ordinances, Unified Development Code, By Amending Articles 16-5-14 C-4 Downtown Commercial and 16-5-15 C-5 Central Business, by adding Mini-Warehouse below the first floor only to the list of permitted uses

Suggested Disposition: Receive and File; Motion B; Motion A

2. Proceedings for Public Hearing on the Issuance of Not to Exceed \$3,200,000, State

Revolving Fund Sewer Revenue Loan

Proof of Publication on notice of public hearing to consider the issuance of not to exceed \$3,200,000 State Revolving Fund Sewer Revenue Loan and the proceeds will be used to fund the construction of Tamarack Sanitary Sewer Extension, Twin Ridge Sanitary Sewer Extension, and Granger Creek Lift Station Improvements and City Manager recommending approval

RESOLUTION Taking Additional Action on Proposal to Enter into a Sewer Revenue Loan and Disbursement Agreement

Suggested Disposition: Receive and File; Adopt Resolution(s)

PUBLIC INPUT

At this time, anyone in the Council Chambers may address the City Council on the Action Items on the agenda or on matters under the control of the City Council. Residents are asked to approach the podium and state their name and address before proceeding with their comments. Individual remarks are limited to five minutes, and the overall Public Input period is limited to 30 minutes. Under the Iowa Open Meetings Law, the City Council can take no formal action on comments given during Public Input which do not relate to Action Items on the Agenda.

ACTION ITEMS

These are items where discussion is held by the City Council - public comments are not allowed except as authorized by the Mayor.

1. City Assessor Assessed and Taxable Valuations Presentation

City Assessor Troy Patzner will make a presentation on 2023 assessed and taxable valuations.

Suggested Disposition:

Receive and File; Presentation

2. Water & Resource Recovery Center Odor Abatement Efforts Update

City Manager providing an update on odor abatement efforts at the Water & Resource Recovery Center.

Suggested Disposition:

Receive and File; Presentation

3. Dubuque Brewing and Malting Building Update - 3000 Jackson

City Manager is submitting a status update on the Dubuque Brewing and Malting project at 3000 Jackson Street.

Suggested Disposition:

Receive and File; Presentation

4. Schmitt Island Management Agreement Between the City of Dubuque, Iowa and the Schmitt Island Development Corporation Approval

City Manager recommending City Council approval of the Schmitt Island Management Agreement between the City of Dubuque, Iowa and the Schmitt Island Development Corporation.

RESOLUTION Approving the Schmitt Island Management Agreement between the City of Dubuque and the Schmitt Island Development Corporation

Suggested Disposition: Receive and File; Adopt Resolution(s)

5. "Creating an Equitable Community of Choice" Handout Update

City Manager providing a copy of the updated "Creating an Equitable Community of Choice" handout.

Suggested Disposition: Receive and File; Approve

6. Static Display of Engine 505 & Medic 554

The Dubuque Fire Department recently took delivery of a new fire engine (Engine 505) and ambulance (Medic 554) and will have a static display of the new Engine 505 and Medic 554 prior to the council meeting on February 5, 2024, from 5:30 pm until 6:00 pm outside the Historic Federal Building. This will allow members of the community, city, and council to tour the new vehicles and ask questions.

Suggested Disposition: Receive and File

7. Request for Work Session: Secondary Responder initiative

City Manager recommending City Council schedule a work session on March 18, 2024, at 5:45 p.m. for an update on the Secondary Responder Initiative.

Suggested Disposition: Receive and File; Council

8. Public Works Response to Snow Event Videos

Media Services staff will show two videos following the recent snow events.

The videos were produced by Media Services staff in the Public Information Office and can be viewed at: https://youtu.be/Bu3ow_afWt4?si=hp3gzbA3SxtTE2FV and <https://youtu.be/ucfwZpM7z24>

Suggested Disposition:

Receive and File; Videos

9. 2023 City of Dubuque Year End Video

Media Services will show a year-end reflection video. The video was produced by Media Services staff in the Public Information Office and can be viewed at: <https://youtu.be/EcXxHL48XKk>

Suggested Disposition:

Receive and File; Video

COUNCIL MEMBER REPORTS

CLOSED SESSION

Confidential Records – Chapter 21.5(1)(a) Code of Iowa
Purchase or Sale of Real Estate – Chapter 21.5(1)(j) Code of Iowa

ADJOURNMENT

The agenda with supporting documents may be accessed at www.cityofdubuque.org or at the City Clerk's Office, 50 W. 13th Street, during regular business hours.

This notice is given pursuant to Chapter 21, Code of Iowa, and applicable local regulations of the City of Dubuque, Iowa and/or governmental body holding the meeting.

Written comments regarding the above items may be submitted to the City Clerk's Office, 50 W. 13th St., Dubuque, IA 52001, before or at said time of meeting.

Individuals with limited English proficiency, vision, hearing or speech impairments or requiring special assistance should contact the City Clerk's Office as soon as feasible at (563) 589-4100, ctyclerk@cityofdubuque.org . Deaf or hard-of-hearing individuals can use Relay Iowa by dialing 711

or (800) 735-2942.