

**ROLL CALL ORDER FOR MEETING OF**  
**March 6, 2023**

**Wethal, Jones, Cavanagh, Sprank, Resnick, Roussell, Farber**

**Viewing and Participation Options**

The public has the option to view and participate in the meeting in City Council Chambers or virtually. The meeting will be aired live on CityChannel Dubuque (Mediacom cable channels 8 and 117.2), streamed live and archived on the City's website at [www.cityofdubuque.org/media](http://www.cityofdubuque.org/media), and streamed live on the City's Facebook page at [www.facebook.com/cityofdubuque](http://www.facebook.com/cityofdubuque).

The public can provide in-person, audio, and written input during sections of the agenda where public input is accepted. It is strongly recommended that all members of the public who intend to provide in-person or virtual public input contact the City Clerk at least 24 hours prior to the meeting to provide notice of intent to provide public input. This will help City staff anticipate participation levels at the meeting. Contact the City Clerk at [ctyclerk@cityofdubuque.org](mailto:ctyclerk@cityofdubuque.org) or 563-589-4100.

For in-person input, please reference the instructions on speaking within the Consent Items, Public Hearing, and Public Input sections.

**Virtual input options during the live meeting include:**

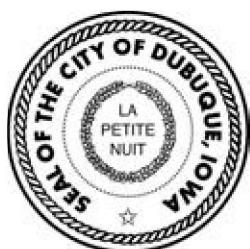
- Log into GoToMeeting using the login links, phone numbers and access code below. This option includes audio input and written "chat" input. If you are participating via computer, indicate which item you would like to speak to in the Chat function, or note you would like to speak during the appropriate section. If you are participating via phone, indicate which item you would like to speak to during the appropriate section. All comments, whether audio or written, must be accompanied by a name and address.

Please join the meeting from your computer, tablet or smartphone.

- [www.CityOfDubuque.org/VirtualMeeting](http://www.CityOfDubuque.org/VirtualMeeting)
- You can also dial in using your phone.
- United States (Toll Free): 1 877 568 4106  
United States: +1 (571) 317-3129  
Access Code: 337-661-181

Additionally, written public input can be accepted prior to or during the meeting by:

- Contacting the City Council directly from the City's webpage at [www.cityofdubuque.org/councilcontacts](http://www.cityofdubuque.org/councilcontacts)
- Through the City Clerk's Office email at [ctyclerk@cityofdubuque.org](mailto:ctyclerk@cityofdubuque.org)



**CITY OF DUBUQUE, IOWA**  
**CITY COUNCIL MEETING**

**Historic Federal Building: 350 W. 6th Street -**  
**Second-Floor Council Chambers.**

**Virtual participation options are also available. Please**  
**see the information above for options.**

**March 6, 2023**

Council meetings are video streamed live and archived at [www.cityofdubuque.org/media](http://www.cityofdubuque.org/media) and on Dubuque's CityChannel on the Mediacom cable system at cable channel 8 and digital 117.2

**REGULAR SESSION**

6:30 PM

**PLEDGE OF ALLEGIANCE**

**PRESENTATION(S)**

**1. 2023 Governor's Arts Award for Arts Service Recognition for Arts & Cultural Affairs Manager Jenni Petersen-Brant**

Arts & Cultural Affairs Manager Jenni Petersen-Brant will be recognized for receiving a 2023 Governor's Arts Award for Arts Service.

**PROCLAMATION(S)**

**1. Irish American Heritage Month (March 2023)**

On behalf of the Ancient Order of Hibernians Dubuque Division #2.

**2. National Kidney Month (March 2023)**

On behalf of the National Kidney Foundation.

**3. AmeriCorps Week (March 12 - 18, 2023)**

On behalf of the City of Dubuque AmeriCorps Program.

**4. Honey Bee Day (March 16, 2023)**

On behalf of the Iowa Honey Producers Association and Swiss Valley Bee Club.

**CONSENT ITEMS**

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item. If you would like to discuss one of the Consent Items, please go to the microphone and be recognized by the Mayor and state the item you would like removed from the Consent Agenda for separate discussion and consideration.

**1. Minutes and Reports Submitted**

City Council Proceedings of 2/20/23 and 2/21/23; Civil Service Commission of 2/8/23 and 2/20/23; Resilient Community Advisory Commission of 1/5/23 and 2/2/23; Proof of Publication for City Council Proceedings of 2/6/23.

**Suggested Disposition: Receive and File**

**2. Notice of Claims and Suits**

Brenda Atkinson for property damage; Jacqueline Budde for vehicle damage; Colin Hollenback for vehicle damage; Victor Mowery for vehicle damage; Tonia Nicholson for vehicle damage; Wayne Ramaker for vehicle damage.

**Suggested Disposition: Receive and File; Refer to City Attorney**

**3. Disposition of Claims**

City Attorney advising that the following claims have been referred to Public Entity Risk Services of Iowa, the agent for the Iowa Communities Assurance Pool: Brenda Atkinson for property damage; Jacqueline Budde for vehicle damage; Steven Grutzmacher for property damage; Colin Hollenback for vehicle damage; Michael Lange for vehicle damage; John Lockwood for vehicle damage; Victor Mowery for vehicle damage; Tonia Nicholson for vehicle damage; Wayne Ramaker for vehicle damage.

**Suggested Disposition: Receive and File; Concur**

**4. Approval of City Expenditures**

City Manager recommending City Council approval for payment of City expenditures.

**RESOLUTION** Authorizing the Chief Financial Officer/City Treasurer to make certain payments of bills that must be paid and approved for payment in accordance with City procedures

**Suggested Disposition: Receive and File; Adopt Resolution(s)**

**5. Announcement of Solid Waste Agency Administrator Ken Miller serving as incoming President of the North American Hazardous Materials Management Association (NAHMMA)**

City Manager providing a copy of the announcement of Solid Waste Agency Administrator Ken Miller serving as incoming President of the North American Hazardous Materials Management Association (NAHMMA).

**Suggested Disposition: Receive and File**

**6. 2023 Asphalt Overlay Curb Ramp Project 2**

City Manager recommending that the award for the 2023 Asphalt Overlay Curb Ramp Project 2 be officially recorded in the minutes of the City Council.

**Suggested Disposition: Receive and File; Make Matter of Record**

**7. Submittal of Fiscal Year 2022/Program Year 2021 Community Development Block Grant Consolidated Annual Performance and Evaluation Report (CAPER)**

City Manager recommending City Council approve the attached resolution, acknowledging staff submitted the Consolidated Annual Performance and Evaluation Report (CAPER) for July 1, 2021 to June 30, 2022 to the U.S. Department of Housing & Urban Development Community Planning Division upon completion of the Public Hearing at the Community Development Advisory Commission Meeting on February 22, 2023.

**RESOLUTION** Acknowledging the submission of a Consolidated Annual Performance and Evaluation Report (CAPER) for the period commencing July 1, 2021 and concluding June 30, 2022

**Suggested Disposition: Receive and File; Adopt Resolution(s)**

**8. Community Development Block Grant Fiscal Year 2023 Annual Action Plan Amendment #1**

City Manager recommending City Council approve the FY2023 Annual Action Plan Amendment #1 for the use of Community Development Block Grant funds as recommended by the Community Development Advisory Commission.

**RESOLUTION** Adopting the Fiscal Year 2023 (Program Year 2022) Community Development Block Grant (CDBG) Annual Action Plan Amendment #1

**Suggested Disposition: Receive and File; Adopt Resolution(s)**

**9. Notice of Award and Request for Execution of Agreement for Volunteer DBQ: City Volunteer Engagement Initiative**

City Manager providing information on the award of Volunteer DBQ: City Volunteer Engagement Initiative and is recommending City Council execute the agreement for additional funding from Volunteer Iowa.

**Suggested Disposition: Receive and File; Approve**

**10. Assistance to Firefighters Grant**

City Manager submitting information to City Council for a grant application for a replacement pumper to Assistant Firefighters Grant (AFG) which was due on February 10, 2023, in the amount of \$692,000 which will have a 10% applicant share if awarded.

**Suggested Disposition: Receive and File; Approve**

**11. Menard Inc. Property Tax Appeal Stipulation of Settlement**

Senior Counsel transmitting notice of a stipulation of settlement and the proposed settlement agreement for

a property tax appeal filed by Menard Inc. for their property located at 5300 Westside Drive.

**Suggested Disposition: Receive and File**

**12. Mediacom Communications Corporation Correspondence on Rate Adjustments**

Correspondence from Lee Grassley, Senior Manager of Government Relations for Mediacom Communications Corporation, informing the city of rate adjustments being implemented on or about April 1, 2023.

**Suggested Disposition: Receive and File**

**13. Approval of 2022 City Council Official Proceedings**

City Clerk recommending approval of the completed and indexed 2022 City Council Official Proceedings for calendar year 2022.

**Suggested Disposition: Receive and File; Approve**

**14. Approval of Retail Alcohol Licenses**

City Manager recommending City Council approval of retail alcohol licenses as submitted.

**RESOLUTION** Approving applications for retail alcohol licenses, as required by City of Dubuque Code of Ordinances Title 4 Business and License Regulations, Chapter 2 Liquor Control, Article B Liquor, Beer and Wine Licenses and Permits

**Suggested Disposition: Receive and File; Adopt Resolution(s)**

**ITEMS SET FOR PUBLIC HEARING**

These agenda items are being scheduled for a future public hearing on the date indicated.

**1. Vacating of a portion of certain Sanitary Sewer Easements across a Part of Lot 1 of Dubuque Industrial Center 14th Addition, in the City of Dubuque, Iowa**

City Manager recommending City Council set a public hearing for March 20, 2023, for the vacating of a portion of the sanitary sewer easements across a part of Lot 1 of Dubuque Industrial Center 14th Addition, in the City of Dubuque, Iowa, included on the Plat of Survey recorded as Instrument No. 10616-99 and the Final Plat recorded as Instrument No. 2006-11108 in the Dubuque County Recorder's Office.

**RESOLUTION** Intent to vacate and dispose of City interest in a portion of Easements for Sanitary Sewer Utilities over and across a part of Lot 1 of Dubuque Industrial Center 14th Addition, in the City of Dubuque, Iowa

**Suggested Disposition:**

**Receive and File; Adopt Resolution(s), Set Public Hearing for March 20, 2023**

**2. Resolution of Necessity for the Proposed Amended and Restated Urban Renewal Plan for the Greater Downtown Urban Renewal District, Version 2023.1**

City Manager recommending City Council adopt the attached Resolution of Necessity that begins the process of creating an Amended and Restated Urban Renewal Plan, Version 2023.1 for the Greater Downtown Urban Renewal District and sets a public hearing on the proposed Amended and Restated Urban Renewal Plan, Version 2023.1 for April 3, 2023.

**RESOLUTION** Authorizing and directing the City Manager to prepare an Amended and Restated Urban Renewal Plan, Version 2023.1 for the Greater Downtown Urban Renewal District and setting the date for a public hearing and consultation on the proposed Amended and Restated Urban Renewal Plan, Version 2023.1 for said district

**Suggested Disposition:**

**Receive and File; Adopt Resolution(s), Set Public Hearing for April 3, 2023**

**PUBLIC HEARINGS**

Residents are invited to address the City Council regarding the following agenda items. Please come to the podium and state your name and address when the item you wish to speak to is being considered.

**1. Petition to Vacate and Dispose of City Interest a portion of the Stoneman Road Right of Way, in the City of Dubuque, Iowa For Vacation Petition (to Hills and Dales Childhood Development Center) as part of the Stoneman Road Reconstruction Project**

Proof of publication on notice of public hearing to consider City Council adopt a resolution vacating and disposal of a portion of the Stoneman Road Right of Way at the west end of Stoneman Road adjacent to the Hills and Dales Childhood Development Center property as part of the Stoneman Road Reconstruction Project, and City Manager recommending approval.

**RESOLUTION** Vacating a portion of Stoneman Road, in the City of Dubuque, Iowa, known as Lot 2-2-1-2-1-2-2-2-2-B of the Northeast Quarter of the Northeast Quarter of Section 28, T89N, R2E of the 5th P.M., in the City of Dubuque, Iowa

**RESOLUTION** Disposing of City interest in Lot 2-2-1-2-1-2-2-2-2-B of the Northeast Quarter of the Northeast Quarter of Section 28, T89N, R2E of the 5th P.M., in the City of Dubuque, Iowa

**Suggested Disposition: Receive and File; Adopt Resolution(s)**

**2. Public Hearing for Sale of City-Owned Property at 612 Lincoln Avenue**

Proof of publication on notice of public hearing to consider City Council approve the disposition of 612 Lincoln Avenue to Affordable Housing Network, Inc. for the purpose of rehabilitating it and selling to a low-mod income first-time homebuyer, as part of their contract with the City to rehab and sell homes and authorize the Mayor to execute the purchase agreement, and City Manager recommending approval.

**RESOLUTION** Disposing of City interest in real property at 612 Lincoln, in the City of Dubuque, Iowa

**Suggested Disposition: Receive and File; Adopt Resolution(s)**

#### **PUBLIC INPUT**

At this time, anyone in the Council Chambers may address the City Council on the Action Items on the agenda or on matters under the control of the City Council. Residents are asked to approach the podium and state their name and address before proceeding with their comments. Individual remarks are limited to five minutes, and the overall Public Input period is limited to 30 minutes. Under the Iowa Open Meetings Law, the City Council can take no formal action on comments given during Public Input which do not relate to Action Items on the Agenda.

#### **ACTION ITEMS**

**These are items where discussion is held by the City Council - public comments are not allowed except as authorized by the Mayor.**

**1. Greater Dubuque Development Corporation - Quarterly Update**

President and CEO Rick Dickinson to present the quarterly update on the activities of the Greater Dubuque Development Corporation.

**Suggested Disposition:**

**Receive and File; Presentation**

**2. Request to Reschedule Public Hearing on Fiscal Year 2024 City Budget**

City Manager recommending City Council reschedule the public hearing on the Fiscal Year 2024 City Budget to a date before April 24, 2023.

**Suggested Disposition: Receive and File; Approve**

3. **Authorize City Manager to negotiate a final agreement with the selected consultant for the Eagle Valley, Westbrook, & English Ridge Subdivision Park Development, Jackson Park Restrooms and Amenities, & Murphy and Madison Park Playground Replacement Design and Construction Management Services Request for Proposal**

City Manager requesting City Council authorize the City Manager to negotiate a final agreement with the selected consultant of the Request for Proposal (RFP) for the Eagle Valley, Westbrook, & English Ridge Subdivision Park Development, Jackson Park Restrooms and Amenities, & Murphy and Madison Park Playground Replacement Design and Construction Management Services.

**Suggested Disposition: Receive and File; Approve**

4. **City of Dubuque Employment Recruitment Brochure**

City Manager providing a copy of the City of Dubuque Employment Recruitment Brochure, which will be distributed with city utility bills from mid-March through early April 2023.

**Suggested Disposition: Receive and File**

5. **Request for Work Session: Dubuque Regional Bicycle & Pedestrian Plan**

City Manager requesting City Council schedule a work session on Monday, March 20, 2023, at 6:00 p.m. to provide information about the Dubuque Regional Bicycle & Pedestrian Plan.

**Suggested Disposition: Receive and File; Council**

6. **Request for Work Session: Carnegie-Stout Public Library Strategic Plan**

City Manager requesting City Council schedule a work session on Monday, April 3, 2023, at 6:00 p.m. to provide information about the Library Board of Trustees approved Strategic Plan for the Carnegie-Stout Public Library.

**Suggested Disposition: Receive and File; Council**

7. **Second Annual Dubuque Police Department Awards & Recognition Night Video**

Media Services will show a video of the Dubuque Police Department's second annual awards and recognition ceremony that honors members of the police force that go above and beyond in service to the community, complete acts beyond the call of duty, perform acts which an officer placed his/her life in jeopardy, and carry out other heroic measures.

This video was produced by Media Services staff in the Public Information Office and can be viewed at: <https://www.youtube.com/watch?v=0QxEP8t2FQA>

**Suggested Disposition:**

**Receive and File; Video**

8. **Dubuque Fire Academy Begins Video**

Media Services will show a video of Dubuque Fire Department candidates beginning an 8-week training course, which covers policies and procedures, equipment handling, and everything needed to serve the Dubuque community.

This video was produced by Media Services staff in the Public Information Office and can be viewed at: <https://www.youtube.com/watch?v=9NC8fOHO8l0>

**Suggested Disposition:**

**Receive and File; Video**

**COUNCIL MEMBER REPORTS**

**CLOSED SESSION**

**Pending Litigation and Purchase or Sale of Real Estate – Chapter 21.5(1)(c),(j) Code of Iowa**

## **ADJOURNMENT**

The agenda with supporting documents may be accessed at [www.cityofdubuque.org](http://www.cityofdubuque.org) or at the City Clerk's Office, 50 W. 13th Street, during regular business hours.

This notice is given pursuant to Chapter 21, Code of Iowa, and applicable local regulations of the City of Dubuque, Iowa and/or governmental body holding the meeting.

Written comments regarding the above items may be submitted to the City Clerk's Office, 50 W. 13th St., Dubuque, IA 52001, before or at said time of meeting.

Individuals with limited English proficiency, vision, hearing or speech impairments or requiring special assistance should contact the City Clerk's Office at (563) 589-4100, TDD/TTY (563) 690-6678, [ctyclerk@cityofdubuque.org](mailto:ctyclerk@cityofdubuque.org) as soon as feasible. Deaf or hard-of-hearing individuals can use Relay Iowa by dialing 711 or (800) 735-2942.

/s/Adrienne N. Breitfelder, CMC  
City Clerk